



girls worldwide say

“discover”
our chalet

Our Chalet Assistant

The four World Centres belong to the World Association of Girl Guides and Girl Scouts. Providing a warm, comfortable, friendly place to stay, each Centre is a "home away from home" for Girl Guides and Girl Scouts around the world, where they can feel part of a family of new and old friends. They provide the chance to learn about international aspects of the Movement whilst meeting people from different countries and cultures.

Above all, the World Centres are residential and training centres where girls and young women develop leadership and life-skills through international friendship, challenge, adventure and self-development.

Members of WAGGGS and non-members can stay at the World Centres as a participant in an organized programme of activities, or as an independent guest, with optional bed, breakfast and evening meal.

Each World Centre is staffed by a small international team of volunteer and professional staff. Adult members of the Association from around the world can volunteer to work for between six weeks and ten months, helping with programme and house duties.

The centres provide quality workplace opportunities that focus on personal and professional development, and recognise and value the contribution of volunteers.

Volunteering at Our Chalet, the oldest WAGGGS Centre, offers the chance to work closely with other staff from different countries, to meet people from many different cultures, to take part in a variety of sports and recreational activities, to lead groups, to explore Switzerland, to learn new skills and much, much more!!

Applicant Criteria:

- Aged 18 or over,
- Enjoys meeting and mixing with lots of new people,
- Capable of leading groups on outdoor activities and evening programmes
- Practical worker and not afraid of hard work and all types of jobs,
- Fluent English communication skills – English is the working language of Our Chalet.

What does a volunteer do?

Programme

- Evening programs such as campfire, craft, music, games, international events, etc
- Leading groups in excursions, city tours, etc
- Hike, abseiling, skiing, snow shoe tours, BBQ in the snow and under the sun...
- Tours of the facilities.

House

- Cooking and assisting with the cooking. Setting tables for meals and cleaning them after. Daily cleaning: trash collection. Recycling. Sweeping, moping and tidying common rooms, stairs, corridors, and bathrooms. Cleaning Bathrooms: restocking paper towel, soap and toilet papers.
- General cleaning: Sweeping, moping and tidying guest rooms, heating rooms, and laundry.
- Washing, drying linen.

Administration

- Shop: restocking of the shop items, open it as required, and inventory.
- Office: reception work and assisting with Guest Check ins

Benefits of Volunteering:

- Full free board and lodging in the Staff house
- Full free board and lodging in the Staff house
- Access to Laundry
- Internet and Skype access
- 2 days off per week
- Staff day out and end of Season

World Association of Girl Guides and Girl Scouts
Our Chalet, Hohliebweg 1, 3715 Adelboden, Switzerland.
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info@ourchalet.ch - www.ourchalet.ch

Volunteer Application: Our Chalet Assistant

Personal Details:

Full Name			(Photograph)
Birth date	Nationality	Sex	
Address			
Phone (include country code)		Fax	
Email			

Volunteer Application Dates:

- Winter Volunteer:* 1 December – 1 March Year
- Spring Volunteer:* 1 March – 30 May Year
- Summer Volunteer:* 15 May – 1 September Year
- Autumn Volunteer:* 1 September – 1 December Year

Membership:

Name of your member organization in WAGGGS/ WOSM:

Present position in guiding /scouting:

Have you visited or worked in another World Centre? YES NO

If yes, please specify.....

Have you traveled internationally or participated in international events?

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Language Skills:

Written English

- Fluent
- Conversation
- Understood
- Poor

Oral English

- Fluent
- Conversation
- Understood
- Poor

Other Language.....

- Fluent
- Conversation
- Understood
- Poor

Occupation & Education:

Current Occupation:

Recent Jobs and responsibilities:

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Education Level (highest attained & date):

Skills & Competencies:

What are your hobbies/ favourite past times?

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What outdoor experience do you have (type of activity, ability and qualifications)

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Describe your level of fitness

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Are you confident in the following...?

- Leading summer activities: hikes, excursions, day trips...
- Leading winter activities: sledding, skiing, snow shoe hikes...
- Talking in front of people with different English language skills
- Working with a team taking different roles sometime as leadership
- Working with computers
- Cooking for a large group

Reasons for Volunteering:

Why do you want to volunteer at Our Chalet World Centre?

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What special skills can you contribute to Our Chalet and its staff members?

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References:

Please, fill the application and send it back with 2 references letters, these can be work, guiding and scouting or personal references.

Signatures:

Applicant

Name: _____ Signature: _____ Date: _____

National President or International Commissioner

I/ We hereby support this application to volunteer at Our Chalet:

Name: _____ Signature: _____ Date: _____

Application Process:

Upon receipt of your application Our Chalet will notify you of the outcome of the application in due course. If your application is successful you will received further information about your stay. Please do not arrange any travel to Our Chalet until you have received written confirmation of the acceptance of your application in the case that your application is not successful.